

**TEST PROCTORING FORM**  
**Office of Disability Services and Resources**  
256.549.8462 (Office)      pclough@gadsdenstate.edu

Please return this form directly to the DSR office. Do not send the form through the student. DSR will send you a copy of the form for your records and will make a copy for the student upon request. Individual tests should be scheduled by the student as instructed below.

Please note that the preferred method of testing is for the faculty member to arrange accommodations within the

Student Name:		A #:	
Instructor's Name		COURSE	
Email:		Office Location:	

How will DSR receive the exam?